



FREEPORT AREA SCHOOL DISTRICT
Freeport, Pennsylvania

REGULAR MEETING AGENDA

Wednesday, June 13, 2018, at 7:00 pm

Executive Session – 6:30 pm

Attachment

1. CALL TO ORDER BY THE PRESIDENT

a. Roll Call:

| | |
|----------------------|-------------------------|
| Melanie Bollinger | Frank J. Borrelli |
| Christine Davies | John K. Haven |
| Richard G. Hill, Jr. | Michael J. Huth |
| Daniel P. Lucovich | Frank C. Prazenica, Jr. |
| Barbara Toy-Gaydos | |

b. Pledge of Allegiance

c. Welcome Visitors

Visitors are welcome to comment on any agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

2. REPORTS

- | | |
|---|-------|
| a. Minutes of the Regular Meeting held on May 9, 2018 | Tab A |
| b. Secretary's Meeting Report | Tab B |
| c. Administration Reports | Tab C |
| d. President's Report | Tab D |
| e. Armstrong-Indiana Intermediate Unit 28 (ARIN) Report | |
| f. Lenape Area Vocational-Technical School Report | |
| g. Legislative Report | |
| h. Committees Report | |
| i. Freeport Area School District Foundation Report | |

3. **PERSONNEL**

- a. Action on approving the employment of the individuals listed below as full time Teachers for the District, effective August 20, 2018, subject to satisfactory completion of all pre-employment requirements:

| | Name | Annual compensation set by contract for Degree/Step |
|------|--------------------|--|
| i. | Cara M. Masters | \$38,000 |
| ii. | Kristy A. Lagnese | \$39,000 |
| iii. | Kristen M. O'Block | \$38,000 |
| iv. | Trista L. Graham | \$38,000 |

- b. Action on the recommendation to employ Tahnelle E. Herrit as an English as a second language (ESL) instructor for the 2018-2019 school year, at a daily rate of compensation of \$130, effective August 20, 2018, and pending satisfactory completion of all pre-employment requirements.
- c. Action on the recommendation to approve the paid and volunteer individuals listed on the attachment for the District's Athletics Programs during the 2018-2019 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab E
- d. Action on the recommendation to approve the paid and volunteer individuals listed on the attachment for the District's Extracurricular Programs during the 2018-2019 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab F
- e. Action on the recommendation to approve the employment of the substitute personnel listed on the attachment for the 2018-2019 school year, at compensation rates approved by the board, contingent on satisfactory completion of all pre-employment requirements. Tab G
- f. Action on accepting the retirement resignation of Grace A. Seitam, Secretary, effective June 30, 2018. FYI

4. **CURRICULUM AND TECHNOLOGY**

5. ATHLETICS AND ACTIVITIES

- a. Action on the request of Thomas D. Koharchik, Musical Advisor, for approval of the 2019 High School Spring Musical, *Legally Blonde*, to be performed on March 14-17, 2019. Tab H

6. FINANCE

- a. Action on approving the May financial reports as listed: Tab I
 - General Fund – Revenue
 - General Fund – Expense
 - General Fund – Balance Sheet
 - Food Service Fund – Income Statement
 - Food Service Fund – Balance Sheet
 - High School Student Activity Fund
 - Middle School Student Activity Fund
 - Investment Report
 - Freeport Area Middle School Project Budget
 - Freeport Area Athletic Stadium Project Budget

- b. Action on approving payments in the amount of \$1,385,740.73 as listed: Tab J

| | |
|--------------------------------|----------------|
| General Fund Payments | \$1,349,688.47 |
| Athletic Payments | \$ - |
| Food Service Payments | \$ - |
| Capital Projects Fund Payments | \$36,052.26 |

- c. Action on approving the attached list of budgetary transfers. Tab K

- d. Action on authorizing the Business Manager to make final year-end 2017-2018 budgetary transfers, which will be reported to the Board for approval in September 2018, as recommended by the state auditor.

- e. Action on approving the depositories listed on the attachment for continued use. Tab L

- f. Action on approving the student activity accounts listed on the attachment for the 2018-2019 school year. Tab M

- g. Action on awarding property and casualty insurance coverage for the 2018-2019 school year to Liberty Mutual Insurance through Arthur J. Gallagher & Co., per the attached proposal. Tab N

Attachment

- h. Action on awarding workmen's compensation insurance coverage for the 2018-2019 school year to Highmark Casualty Insurance Company in the amount of \$69,238, per the attached proposal. Tab N
- i. Action on adopting the proposed Final Budget of the School District for the 2018-2019 fiscal year on form PDE-2028 as presented to the School Board as a Final Budget for the School District General Fund in the amount of \$32,706,480: Tab O
- Index Plus Exceptions Tax Increase
 - 3.2% (2.0 mills) Armstrong County
 - 5.3% (7.6 mills) Butler County
 - Net Additional Revenue: \$797,131**
- No Motion / No Vote**
- j. Action on adopting the proposed Final Budget of the School District for the 2018-2019 fiscal year on form PDE-2028 as presented to the School Board as a Final Budget for the School District General Fund in the amount of \$32,706,480: Tab P
- Index Tax Increase
 - 2.1% (1.3 mills) Armstrong County
 - 4.3% (6.1 mills) Butler County
 - Net Additional Revenue: \$643,187**
- No Motion / No Vote**
- k. Action on adopting the proposed Final Budget of the School District for the 2018-2019 fiscal year on form PDE-2028 as presented to the School Board as a Final Budget for the School District General Fund in the amount of \$32,706,480: Tab Q
- Tax Rebalance Due to County Assessment Equalization**
 - 0% (0 mills) Armstrong County
 - 2.1% (3 mills) Butler County
 - Net Additional Revenue: \$335,579**
- l. Action on approving the attached Annual Tax Levy Resolution providing for the levy of taxes for school purposes for the school year beginning July 1, 2018, subject to the provisions of the Local Tax Collection Law and in accordance with the tax rates approved on Form PDE-2028. Tab R

Attachment

- m. Action on authorizing a homestead and farmstead real estate tax assessment exclusion for the school year beginning July 1, 2018, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), in accordance with the attached resolution and the tax rates approved on Form PDE-2028. Tab S
- n. Action on approving the attached Agreement for Collection Services with Creditech, Inc., for debt collection services to be provided beginning August 15, 2018, and ending August 15, 2019, and continuing until terminated by either party, for a commission of 18% of debts collected. Tab T

7. POLICY

8. OTHER BUSINESS

- a. *Action on approving the attendance of Frank J. Borrelli, Daniel P. Lucovich, and Frank C. Prazenica, Jr., at the Pennsylvania Association of School Administrators/ Pennsylvania School Boards Association (PASA/PSBA) School Leadership Conference on October 17-19, 2018, in Hershey, Pennsylvania, at a cost to the District of approximately \$800 each, including the cost of registration, lodging, toll charges, meals, and mileage.* Tab U
- b. Action on appointing Daniel P. Lucovich and Frank J. Borrelli as the Board's Voting Delegate[s] to the Pennsylvania School Boards Association (PSBA) 2018 Delegate Assembly to be held on October 19, 2018. Tab V
- c. Action on approving _____ and _____ as Student School Board members for a one-year term during the 2018-2019 school year.

TABLED / NO MOTION / NO VOTE
- d. Action on approving the District's one-year membership in the University of Pittsburgh's Tri-State Area School Study Council, at a cost of \$600. Tab W

Attachment

- e. Action on approving the disposal of student and teacher furniture of indeterminate value located at the High School, by public auction and/or donation to non-profit organizations, with any remaining furniture to be scrapped or discarded.
- f. Action on approving Sharp Collections as the District's delinquent earned income tax collector, for tax years 2011 and prior, for Buffalo Township and Freeport Borough, through June 30, 2020. Tab X
- g. Action on approving the attached Service Agreement with Valentis Security Services, Inc., for uniformed security and consulting services, for a term beginning on July 1, 2018 and ending on June 30, 2019, at a rate of \$15.25 per hour per security agent. Tab Y
- h. Action on approving the attached agreement with Education Inc. for education services to be provided to a District resident student, at an hourly rate for services of \$30, effective May 22, 2018. Tab Z
- i. Action on approving the attached agreement with The University School, Inc., for education services to be provided to a District resident student, beginning June 11, 2018, and ending August 2, 2018, for a fee of \$3,900. Tab AA
- j. Action on approving the District's membership in the Armstrong Indiana (ARIN) Intermediate Unit Guest Teacher Consortium for the 2018-2019 school year, at a cost of \$400. Tab BB
- k. Action on approving the attached agreement with the Armstrong Indiana (ARIN) Intermediate Unit, to provide driver education program component instruction, from July 1, 2018 through June 30, 2019, at no cost to the District. Tab CC
- l. Action on approving the attached contract with WESTARM Therapy Services, Inc., for services to be provided to District students in accordance with the students' IEPs during the 2018-2019, 2019-2020, and 2020-2021 school years, at hourly rates of \$70 for services performed by a licensed physical therapist, \$68 for services performed by a licensed occupational therapist, and \$55 for services performed by a certified occupational therapy assistant. Tab DD
- m. Action on appointing the firm of Tucker Arensberg, P.C. as school board solicitor for the 2018-2019 school year as per the firm's proposal dated May 23, 2018. Tab EE

Attachment

- n. Action on the recommendation to appoint Children's Community Pediatrics as elementary and secondary school physicians for the 2018-2019 school year at an annual rate of \$4,500. Tab FF
- o. Action on the recommendation to appoint Drs. F.S. and D.L. DeMarco as school district dentists for the 2018-2019 school year at an annual rate of \$100. Tab GG
- p. Action on approving the attached agreement with W.L. Roenigk Inc. for the lease of a golf cart to be used at the High School/Middle School campus, at a cost of \$1 per year. Tab HH
- q. Action on approving Student A as a non-resident student for the 2018-2019 school year, with tuition to be paid by the student's parents.
- r. Action on accepting a Pennsylvania Department of Education Office of Safe Schools Grant Award, in the amount of \$9,990.80, to be used to cover the cost of supplies.
- s. Action on accepting a Highmark Foundation Grant Award, in the amount of \$6,800, to be used in connection with the Physical Education Program at Buffalo Elementary School. Tab II
- t. Action on accepting a Highmark Foundation Grant Award, in the amount of \$6,600, to be used in connection with the Physical Education Program at Freeport Area High School. Tab II
- u. Action on accepting a Highmark Foundation Grant Award, in the amount of \$6,500, to be used in connection with the Physical Education Program at Freeport Area Middle School. Tab II
- v. Action on accepting a Highmark Foundation Grant Award, in the amount of \$4,027, to be used in connection with the Physical Education Program at South Buffalo Elementary School. Tab II
- w. Action on approving the revised 2018-2019 District Calendar, as presented on the attachment. Tab JJ

9. **NEXT MEETING**

REGULAR MEETING – July 11, 2018 at 7:00 pm

There will be no Committee Meeting in July.

Concerns or comments from Board members.

Visitors are welcome to comment on any non-agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

10. ADJOURNMENT

*A work session will follow the Regular Meeting, if necessary.
A closed executive meeting will follow the work session, if necessary.*